

Hillsgrove Primary School

MOBILE PHONE POLICY

Rationale

Mobile phones are now a feature of modern society and an increasing number of our staff and pupils own one. Increasing sophistication of mobile phone technology presents a number of issues for schools:

- The high value of many phones
- The integration of cameras into phones leading to potential child protection and data protection issues.
- The potential to use the phone eg for texting whilst on silent mode.

Policy

Children:

- Phones must not be used for any purpose (eg phoning, texting, surfing the internet, taking photos, checking the time, taking videos) between the hours of 8.45 am and 3.30 pm.
- Phones may only be brought in to school with prior agreement and for children in Year 5 and 6.
- Phones must always be switched off (not on silent mode) and placed in the class phone box on entry.
- If a child breaches these rules the phone will be confiscated and given in to the main office. It will be returned to the child after a discussion with parents.

This policy should be read in conjunction with the school's other policies in particular the Behaviour Policy.

Staff:

- Phones must not be used for any purpose (eg phoning, texting, surfing the internet, taking photos, checking the time, taking videos) during lesson time.
- Phones must be stored in your locker during lesson time and meeting time.
- Phones must always be switched off or on silent mode during class time and meeting time unless permission has been granted in advance by HT or DHT

Visitors:

- All visitors, including contractors must switch off their phone before entry to the school and evidence this on arrival.
- Phones must not be used for any purpose (eg phoning, texting, surfing the internet, taking photos, checking the time, taking videos) while children are on the premises.

Emergencies

- If a child needs to contact his/her parents/guardians they will be allowed to use a school phone.
- If parents need to contact children urgently they should phone the school office and a message will be relayed promptly.

Responsibility for mobile phones:

- School accepts no responsibility whatsoever for theft, loss, damage or health effects (potential or actual) relating to mobile phones. It is the responsibility of staff, parents and children to ensure mobile phones are properly insured.

Oliver Winstone: Headteacher

Roberta Yarwood Unachukwu: Chair of Governors

February 2019

Review Date – February 2021